

WOODLAND PARK BOARD OF EDUCATION

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Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
October 16, 2017
The meeting will be held in the
Charles Olbon School
50 Lincoln Lane
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 16, 2017

MONDAY, 7:00 P.M. CHARLES OLBON SCHOOL
50 LINCOLN LANE
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Committee Reports**
 - 9. Old Business**
 - 10. New Business**
 - 11. Public Hearing**
 - 12. Executive Session**
 - 13. Adjournment**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 16, 2017

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Jo-Anne Mitchell, Maryann Perro, Tom Bolen, Mark Salemi, Bob Kassai, Maria Flynn

Members Absent – Lisa Marshall, Dina Bargiel (arrived at 7:10)

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PRESENTATION: Ms. Indri, Elementary Guidance Counselor, presented new guidance initiatives for the 2017-2018 School Year.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

218-91 - APPROVAL OF MINUTES

Motion by FLYNN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the September 18, 2017 workshop meeting and the September 25, 2017 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the September 18, 2017 workshop meeting and the September 25, 2017 regular meeting.

Roll Call: 6 YES

SUPERINTENDENT'S REPORT

Dr. Pillari informed the Board that our pre-school program has been chosen to participate in free training sessions from the state, to help improve the current pre-school program. Additional teacher training is being offered in the Wilson Reading program. CO playground is completed. The students are on a scheduled rotation for its use. The COHSA has donated \$2,000 to build an outside classroom. The WPPBA will be talking at all schools on Halloween safety. The windows at CO have been delayed in delivery but will be installed soon. A survey is going out regarding the summer enrichment program, as to see who would be interested. Second annual Regional PD Day will be held at PV. Local PD will be on 11/6, with different options for teachers to take. Memorial progress reports went out on the portal for the first time. PV is holding an Open House for 8th graders on 10/19 and will be coming to Memorial on 10/24. Dr. Pillari gave the Board two new job descriptions for positions she wants added in next year's budget.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by FLYNN Seconded by BARGIEL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 218-92 through 218-99.

Roll Call: 7 YES

218-92 -APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the September 2017 Register Report.

218-93 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$332985.60

| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|
| #63 | \$300,130.31 |
| L15 | \$ 32,855.29 |

218-94- APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for October of the 2017-2018 school year, per the Northern Regional Educational Services Commission.

Roll Call:

218-95 - 2017 NON PUBLIC TRANSPORTATION AID

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appropriate 2017 Non Public Transportation Aid in the amount of \$13,746 as follows:

| | |
|-------------------|------------|
| 10-770 | (\$13,746) |
| 11-190-100-610-00 | \$13,746 |

218-96 - 2017-2018 COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve the 2017-2018 Comprehensive Maintenance Plan, as attached.

218-97 - APPROVAL OF PLAYGROUND DEDICATION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve dedication plaque of new playgrounds at Charles Olbon School, in memory of longtime board member, Ronald Pascrell.

218-98 – APPROVAL OF SUBMISSION – SOA & DPR FOR QSAC

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve submission of the SOA and DPR documents for the upcoming 2017-2018 QSAC review.

218-99 - APPROVAL OF REVISED TECHNOLOGY CURRICULUM

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revised K-8 Technology curriculum.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

218-100 - ACCEPTANCE OF RESIGNATION

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of employee ID#4228, effective October 13, 2017.

Roll Call: 7 YES

218-101 - APPROVAL OF SEPARATION OF SERVICES AGREEMENT

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve separation of service agreement for employee ID#4228.

Roll Call: 7 YES

218-102 - RATIFY APPROVAL OF STAFF CLASS CHANGES

Motion by BOLEN Seconded by BARGEIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify the approval of staff class changes as follows:

From Class I to Class II - BA+30:

Retroactive to September 1, 2016 (2016-2017 SCHOOL YEAR)

Krystal Capo- Step 5-6 \$62,270.00

Dana Davidson- Step 5-6 \$62,270.00

Jenna Moore- Step 2- \$61,270.00

Robert Romeo- Step 3-4- \$61,770.00

Class I to Class II- Masters: (2016-2017 SCHOOL YEAR)

Lori McCluskey- Step 7- \$63,190.00

Christina Scillieri- Step 5-6 \$62,770.00

Retroactive to February 1, 2017: (2016-2017 SCHOOL YEAR)

Class I to Class II- Masters

Nicole Webb- Step 3-4- \$61,770.00

Retroactive to September 1, 2017: (2017-2018 SCHOOL YEAR)

Class I to Class II- BA +30

Samantha Krasnomowitz- Step 7- \$63,990.00

Roll Call: 7 YES

218-6A- ACCEPTANCE OF RETIREMENT – L. LIJOI

Motion by BOLEN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Laura Lijoi, school secretary, for retirement purposes, effective 12/31/17.

Roll Call: 7 YES

Education:

218-103 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGEIL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2017-2018 school year:

| Name | Activity | Date | Fee | Travel |
|----------------|-----------------------------|------------|-------|---------|
| Samantha Ament | Gifted Education Conference | 11/17/2017 | \$189 | \$25.42 |

Roll Call: 7 YES

218-104 -APPROVAL OF RESEARCH PROJECT- D. GIGLIO

Motion by BARGEIL, Seconded by KASSAI.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Daniela Giglio to conduct a research project for her Special Education Master’s program at Ramapo College. (See Attached)

Roll Call: 7 YES

Finance:

218-105 - NRESC –TRANSPORTATION CONTRACT

Motion by MITCHELL, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2017-2018 bus routes:

| Route# | School (s) | Contractor | # of Students | Estimated Cost per Route (+ surcharge) | Starting Date |
|--------|-------------------------|---------------|---------------|--|-----------------|
| 1021B | ECLC | Jersey Kids | 1 | 23,846.40+953.86 | 9/7/17-6/18 |
| 1044B | Norman Bleshman | D&M Tours | 1 | 417.66+16.71 | 9/6/17-9/12/17 |
| 1096B | Windsor Learning Center | Station Wagon | 1 | 8,190.00+327.60 | 9/6/17-6/18 |
| 1238F | PG Chambers School | Jersey Kids | 1 | 23,396.40+935.86 | 9/7/17-6/18 |
| 1252F | Beatrice Gilmore | Joshua Tours | 10 | 38,694.60+1,547.78 | 9/6/17-6/18 |
| 1253F | Memorial School | Joshua Tours | 6 | 35,454.60+1,418.18 | 9/6/17-6/18 |
| 1254F | Charles Olbon School | Station Wagon | 10 | 39,500.00+1,580.00 | 9/6/17-6/18 |
| CHARFL | Charles Olbon | Jordan Tours | 7 | 13,790.00+551.60 | 9/9/17-12/22/17 |

Roll Call: 7 YES

Policy:

218-106 -APPROVAL OF POLICIES & REGULATIONS – 2nd READING & ADOPTION

Motion by MITCHELL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2ND reading and adoption of the following new regulations:

Roll Call: 7 YES

| POLICY/REGULATION # | POLICY/REGULATION | MANDATED/RECOMMENDED |
|---------------------|--|----------------------|
| R7100 | Long Range Facilities Planning | Mandated |
| R7101 | Educational Adequacy of Capital Projects | Recommended |
| R7102 | Site Selection and Acquisition | Recommended |
| R7300.2 | Disposition of Land | Recommended |
| R7300.3 | Disposition of Personal Property | Recommended |
| R7300.4 | Disposition of Federal Property | Recommended |

COMMITTEE REPORTS

Personnel: Mr. Bolen said the meeting with the WPPSA scheduled for tomorrow is being postponed. They will discuss in executive session

Finance: Mrs. Mitchell said in the packets contained a cost analysis, made by Mr. DiFluri, comparing owning buses to contracted out. Dr. Salemi commented that the district would save about \$25,000/yr. by contracting out.

OLD BUSINESS

Ms. Flynn passed around a card to the Board sent by the Pascrell family.

Mr. Bolen commended Mr. Krakower on a STEM presentation he made at Wayne Hills HS. He asked if we could look into hosting it one year.

NEW BUSINESS

Dr. Salemi asked if they were going to discuss the proposals for civil engineer. It was decided that the Board would look over all the proposals and discuss it at the workshop meeting. Dr. Salemi asked if there is any way to make a guideline for pricing per hour.

Mr. DiFluri updated the Board on Joyce Koch's request for air conditioning in the Memorial kitchen. The architect said they have a possible solution other than window units. Mr. DiFluri asked for spec with 2 zones, one for the kitchen and one for the cafeteria.

PUBLIC HEARING

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Karen Criscione: Co-President WPEA

Mrs. Criscione thanked the Board for settling the contract. She especially thanked Mr. DiFluri and his office staff for the labor intensive work needed to get everything done. *Mr. DiFluri acknowledged the efforts of Mrs. Santulli, Mrs. Addice, and Mrs. Laurie in completing this task.* Mrs. Criscione bought up the mail run stipend. She said something needs to be done with this, as time sensitive mail is being held up for days, hindering everyone's job duties. She was told its being discussed in executive session.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by MITCHELL, seconded by SALEMI
Voice Vote: 7 YES

Motion to return to Regular Session at 8:10 p.m. by FLYNN, seconded by PERRO
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 8:10 p.m. by FLYNN, seconded by PERRO
Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Board discussed WPPSA negotiations
- Board discussed confidential secretaries negotiations
- Board discussed mail run stipend